Policies and Procedures for Field Experiences, Internships and Clinical Experience - Initial Teacher Preparation

Field Experience Placement Policies

• Field placements are very important to candidates in the teacher preparation program. Georgia Southern University and its Partner Schools place great importance on field experiences.

• All field experiences are coordinated between the Office of Undergraduate Teacher Education, academic programs, and Partner Schools.

• An attempt will be made to place two or more teacher candidates in a school. An exception to this clustering policy could be rendered by a program or department. This exception would be a result of specialization required of the clinical supervisor.

• One geographical area will serve Georgia Southern’s teacher candidate population. The primary area is an approximate 60 mile radius of Georgia Southern campus. One-way travel of 60 miles from Georgia Southern to a school placement is to be expected.

• Teacher candidates seldom receive a field placement at a school site where they have had a previous field experience placement. This policy provides candidates with diversity in placements and teaching experiences.

• Teacher candidates are not placed in schools where relatives are employed, where they have been enrolled as a student, or where relatives are enrolled as students.

• Teacher candidates will not receive a field placement in a former P-12 school they have attended.

Intervention Policies for Field Experiences, Student Teaching, and Internship

• Candidates are allowed a maximum of two (2) Performance Agreements (Form A) (each for different areas of difficulty) per field experience, student teaching or internship.

• Candidates are allowed a maximum of one (1) Probation (Form B) per field experience, student teaching, or internship.

• Candidates may repeat each field experience, student teaching, or internship one (1) time.

• Withdrawing without academic penalty, withdrawing failing, or withdrawing at the recommendation of the program faculty from a field experience, student teaching, or internship will be considered one (1) attempt at that field experience.

Repeating/Extending Field Experiences, Internship and Clinical Experience

• In very rare situations an extension of a pre-student teaching or internship field experience (maximum of two weeks) may occur at the recommendation of the Program Director and upon approval of the Department Chair.

• When school personnel request that candidates be removed from the school for performance or professional reasons, a new field placement will rarely be identified until the following semester.