SAP Appeal Process

Appeal process for students on Financial Aid Suspension due to failure to progress toward academic degree completion:

• Students requesting an appeal for financial aid must do so by completing the Satisfactory Academic Progress Financial Aid Appeal Form found on the Georgia Southern University Financial Aid website under Policies.

• Submit the completed SAP Appeal Form along with all appropriate documentation to the Office of Financial Aid as early as possible for review. There are appeal deadlines for each semester. The documentation submitted must include the basis on which the student is submitting an appeal (e.g., serious injury, illness, or mental health condition of student or immediate family member; birth or adoption of a child; death of an immediate family member; divorce/separation; military service; personal difficulties; academic difficulties; or other circumstances related to exceeding maximum time-frame) and information about what has changed in the student’s situation and a plan that will allow the student to demonstrate SAP at the next evaluation.

• Students completing the SAP appeal process are required to pay current term fees by the fee payment deadline. Questions regarding student fee payments should be directed to the Office of Student Accounts at (912) 478-0999.

• Notification of the appeal decision will be sent by mail and/or email to the student’s Georgia Southern email.